

# INSTRUCTIONS FOR LIBERAL ARTS MINOR / COLLEGE OPTION CAPSTONE

**PLEASE NOTE:** Students may not complete more than two minors (including an optional Business Minor). **Do not use this form to declare an optional Business Minor.** Any questions or comments please email us at RegistrarMajorMinor@Baruch.cuny.edu

## DECLARATION OF LIBERAL ARTS MINOR

The liberal arts minor (for the College Option of the Pathways Curriculum or for Tier III of the Baruch Common Core Curriculum) consists of three courses (at least 9 credits) in one of the departments or interdisciplinary programs in the Weissman School of Arts and Sciences or in certain approved programs. These courses must be chosen from a discipline outside of your major and from courses at the 3000-level or above. The minor must also include one Capstone course at the 4000-level or above, which must be completed at Baruch.

**Pathways Curriculum:** There is no GPA requirement for College Option courses, but in order to graduate with the liberal arts minor, a student must have a grade point average of at least 2.00 in the three courses that make up his or her minor.

**Baruch Common Core:** In order to graduate, a student must have a grade point average of at least 2.00 in the three courses that make up his or her liberal arts minor.

If you have any questions, contact the departments or programs that interest you, or consult the online bulletin at: <http://www.baruch.cuny.edu/ugradprograms/index.html>

### College Option Liberal Arts Minors

American Studies	History	Natural Sciences
Anthropology	Humanities with Honors	New Media Arts
Art - Art History	Information Studies	Philosophy
Art - Graphics	Information Technology and Social Responsibility	Physics
Art - Photography	Interdisciplinary Minor in Environmental Sustainability	Political Science
Art - Visual Arts Administration	Italian	Psychology
Asian and Asian American Studies	Japanese	Religion and Culture
Black and Latino Studies	Jewish Studies	Sociology
Chemistry	Journalism	Spanish
Chinese	Latin American and Caribbean Studies	Spanish-English Translation
Communication Studies	Law and Policy (not the business law minor)	Theatre
Comparative Literature	Mathematics	Women's and Gender Studies
Economics	Music - History of Music	
English	Music - Western Concert Music Lit	
Film	Music - History of Music & Western Concert Music Lit	
French	Music - Comparative and Cultural Studies in Music	
Global Studies	Music Theory	
Hebrew	New York Studies	

## COLLEGE OPTION CAPSTONE COURSE

Students who transfer with an associate degree are exempt from completing a full minor. To see which College option requirement you fall under log-in to your DegreeWorks via CUNYfirst

Please note: There are disciplines with capstone courses that do not require 3000 level prerequisites (listed below). Some courses may require departmental permission.

### Discipline

American Studies  
Communication Studies  
Comparative Literature  
English  
Jewish Studies  
Latin American and Caribbean Studies

### Capstone Courses

AMS 4900  
COM 4901, COM 4905, COM 4906 or COM 4907  
any 4000-level CMP course  
any 4000-level ENG course  
JWS 4900  
BLS/LACS/LTS 4901 or BLS/LACS/LTS 4902

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### STUDENT INFORMATION

Name: Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ EMLPID (CUNYfirst ID) \_\_\_\_\_  
 \_\_\_\_\_@baruchmail.cuny.edu  
 Email Address \_\_\_\_\_ Day Phone \_\_\_\_\_

Are you receiving TAP or Excelsior?  No  Yes Have you applied for graduation?  No  If Yes, semester: \_\_\_\_\_

### LIBERAL ARTS MINOR

I am declaring my:  First Minor  Second Minor  Minor Change

Minor: \_\_\_\_\_

PLEASE NOTE: SECOND MINOR COURSES ARE INELIGIBLE FOR TAP

Minor change from \_\_\_\_\_ to \_\_\_\_\_

MINOR REQUIREMENTS	COURSE (ex. ART 3050)	TERM	MINOR REQUIREMENTS	COURSE (ex. ART 3050)	TERM
1st 3000-level or above			4000-level CIC "capstone"		
2nd 3000-level or above					

### CANCEL MINOR

Minor to cancel: \_\_\_\_\_

### COLLEGE OPTION COURSES (FOR STUDENTS WITH 6 CREDIT OR 9 CREDIT COLLEGE OPTION)

This section is only for students who are required to complete one of the following:

- I. 6 credit College Option - required to complete a 4000-level CIC "capstone"
- II. 9 credit College Option - required to only complete a 3000-level and 4000-level CIC "capstone"

To see which College Option requirement you fall under log-in to your DegreeWorks via CUNYfirst or speak with an advisor.

PLEASE COMPLETE THE APPROPRIATE SECTION BELOW

6 CREDIT COLLEGE OPTION		
COURSE REQUIREMENTS	COURSE (ex. ART 3050)	TERM
4000-level CIC "capstone"		

9 CREDIT COLLEGE OPTION		
COURSE REQUIREMENTS	COURSE (ex. ART 3050)	TERM
3000-level or above course		
4000-level CIC "capstone"		

### SIGNATURE

I have read and understand the instructions (other side of form) regarding declaring a liberal arts minor or college option capstone. I understand I cannot include core curriculum requirements or courses from the program in which I am majoring.

After completion of the form, save and email to [RegistrarMajorMinor@Baruch.cuny.edu](mailto:RegistrarMajorMinor@Baruch.cuny.edu). Form must be emailed from a Baruch College email account.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<p>OFFICE USE ONLY</p> <p><input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED Date: _____</p> <p>Print name: _____</p> <p>Signature: _____</p> <p>Approved forms must be sent to the Registrar's office by the department.</p>	<p>REGISTRAR'S OFFICE</p> <table border="1"> <tr> <th colspan="2">HESR</th> </tr> <tr> <td><input type="checkbox"/> CO01</td> <td><input type="checkbox"/> CO04</td> </tr> <tr> <td><input type="checkbox"/> CO02</td> <td><input type="checkbox"/> HESR</td> </tr> <tr> <td><input type="checkbox"/> CO03</td> <td><input type="checkbox"/> NO</td> </tr> <tr> <td><input type="checkbox"/> CF</td> <td><input type="checkbox"/> DW</td> </tr> </table> <p>Comments: _____</p> <table border="1"> <tr> <td>Received by</td> <td>Processed by</td> </tr> <tr> <td>Initial: _____</td> <td>Initial: _____</td> </tr> <tr> <td></td> <td>Date: _____</td> </tr> </table>	HESR		<input type="checkbox"/> CO01	<input type="checkbox"/> CO04	<input type="checkbox"/> CO02	<input type="checkbox"/> HESR	<input type="checkbox"/> CO03	<input type="checkbox"/> NO	<input type="checkbox"/> CF	<input type="checkbox"/> DW	Received by	Processed by	Initial: _____	Initial: _____		Date: _____
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