



One Bernard Baruch Way  
 Box H-0880  
 New York, NY 10010-5585  
 Tel: 646-312-2050  
 Fax: 646-312-2051  
<http://www.baruch.cuny.edu/issc>

The City University of New York

INTERNATIONAL STUDENT SERVICE CENTER

School Code: NYC 214 F 00812001 and can be located by entering \*The City University of New York\* in SEVIS

**TRANSFER ENROLLMENT STATUS FORM**

**ONLY submit if you are in F-1 or J-1status.** NOTE: If you have never studied at a US institution before, please do not submit this form.

TO BE COMPLETED BY STUDENT

LAST NAME: \_\_\_\_\_ FIRST NAME \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

SOCIAL SECURITY NO: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

SEMESTER OF REQUESTED ADMISSION:  Summer 200\_  Fall 200\_  Spring 200\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE COMPLETED BY INTERNATIONAL STUDENT ADVISOR AT THE PREVIOUS INSTITUTION**

The above-named student intends to transfer to Baruch College for the term stated above. Please complete this form and return to the address above.

Yes No  
 \_\_\_\_\_ The above-named student is authorized by the Department of Homeland Security to attend your school.  
 \_\_\_\_\_ The student has been entered into SEVIS by your school.

Indicate SEVIS ID number: N \_\_\_\_\_ SEVIS Release Date: \_\_\_\_\_

\_\_\_\_\_ The student has been enrolled for a full-time academic load for the term for which he/she was most recently registered, which is \_\_\_\_\_, 2\_\_\_\_\_.  
 (fall/spring/summer) (yr.)

\_\_\_\_\_ The student was enrolled part-time for the term for which he/she was most recently registered, which is \_\_\_\_\_, 2\_\_\_\_\_.  
 (fall/spring/summer) (yr)

Please explain the reason for part-time status \_\_\_\_\_

Please list all periods of authorized Practical Training with beginning and ending dates. Specify whether curricular or optional:  
 \_\_\_\_\_

The SEVIS release date for this student is \_\_\_\_\_ The student's current non-immigration status is \_\_\_\_\_

\_\_\_\_\_  
 Name of Institution

\_\_\_\_\_  
 Telephone #

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Fax #

\_\_\_\_\_  
 Name & Title

\_\_\_\_\_  
 Signature of the International Advisor

\_\_\_\_\_  
 Date

**PLEASE PROVIDE PHOTOCOPY/IES OF ALL STUDENT'S SEVIS I-20s/DS 2019s IF IN F-1/J-1 STATUS**

**OVER**

# **Baruch College** **International Student Service Center**

**Return Form to:** 151 East 25<sup>th</sup> Street 8<sup>th</sup> Floor, New York, NY 10010  
Phone: (646) 312-2050 Fax: (646) 312-2051

## **TRANSFER ENROLLMENT STATUS FORM**

### ***Traveling outside the U.S. before beginning your program:***

If you are traveling outside the United States before attending Baruch College, you must do the following to ensure your current F-1 or J-1 status is not violated:

- Present your Baruch College SEVIS I-20 or DS 2019 to the Immigration officer when you re-enter the United States. **Be sure the officer stamps your SEVIS I-20/DS 2019.**
- Bring your Baruch College SEVIS I-20, passport, and I-94 to the International Student Service Center.

**NOTE:** If your VISA expires while you travel abroad, be sure to apply for a new VISA at the U.S. consulate abroad. When applying for a new VISA, you must present your Baruch College SEVIS I-20/DS 2019, Financial Documents, and your Baruch College Acceptance letter to the consulate officer. You are **NOT** required to apply for a new VISA, if your current VISA has not expired, (even if there is another school's notation on it).

If you have any questions about whether or not you need a new VISA, contact ISSC prior to traveling outside the United States.

### ***Not traveling outside the U.S. before attending Baruch College:***

If you are not traveling outside the United States, before classes start, you must complete your school transfer within the United States. You must do the following to ensure that you do not violate your F-/DS 2019 student status:

- Provide the ISSC with the following documents:
  - A. Verification of full-time status at your previous school (Transfer Enrollment Status Form)
  - B. Proof of full time registration (12 credits) at Baruch College
  - C. Your current SEVIS I-20/DS 2019
  - D. Copy of your passport's front page, visa page and both sides of I-94 card
  - E. Copies of all I-20s/DS 2019s that were issued to you from your previous school/s