



The City University of New York

INTERNATIONAL STUDENT SERVICE CENTER
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Continuing & Professional Studies Program – Term Exemption Form

U.S. Federal Immigration regulations require F-1 students to complete 30 consecutive weeks in full-time status before being granted permission for a term exemption. Since the students must be registered for each session in SEVIS, students who are therefore applying for a term exemption must have prior approval from their program official.

\* ESL Students Only: Please be advised that you are required to pay a tuition deposit of \$400 for your next term enrollment.

Student Completes This Section:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ SEVIS #: \_\_\_\_\_

ESL: \_\_\_\_\_ Certificate: \_\_\_\_\_ Expected Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

I plan to return to my home country Date of Departure: \_\_\_\_/\_\_\_\_/\_\_\_\_

I intend to remain in the U.S.

Comments:

Three horizontal lines for writing comments.

Forwarding Address: \_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Student's Signature

Date

Program Official Completes This Section:

The above named student is currently in F-1 status and is requesting permission for a term exemption. I anticipate that this student will return for the next program of study for the following session:

Fall: \_\_\_\_/\_\_\_\_/\_\_\_\_ Winter: \_\_\_\_/\_\_\_\_/\_\_\_\_ Spring: \_\_\_\_/\_\_\_\_/\_\_\_\_ Summer: \_\_\_\_/\_\_\_\_/\_\_\_\_

Program Official's Signature

Date