

FERPA AUTHORIZATION FORM

This form allows students to grant third parties, including parents, access to their educational records maintained by the Baruch College. The Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) prohibits access to, or release of, educational records or personally identifiable information contained in such records (other than directory information) without the written consent of the student. A description of a student's rights under FERPA is set forth in more detail in the college catalog. **Please fill in all portions of the form. Any question or comments please email us at FERPA@Baruch.cuny.edu**

STUDENT INFORMATION

Name: Last _____ First _____ MI _____ EEMPLID (CUNYfirst ID) _____
 _____ @baruchmail.cuny.edu _____
 Email Address _____ Day Phone _____

AUTHORIZED INDIVIDUAL

These records indicated below should be released to the following person/agency

Name: Last _____ First _____ MI _____ Relationship to student _____

 Current Street Address _____ Day Phone _____

 City _____ State _____ Zip _____ Email Address _____

RECORD AUTHORIZATION

I, the undersigned, hereby authorize Baruch College of The City University of New York, to:

Grant permission Revoke permission as of (Date): _____

For the following educational records and information to the authorized individual indicated on this form.

- Academic records (attendance, class schedule, GPA, grades, graduation status, etc.)
- Financial Aid (FAFSA information, financial aid award, holds, disbursements, etc.)
- Student Financial Account (bills, payments and refunds, etc.)
- Other (please specify): _____

These records are being released for the purpose of: _____

SIGNATURE

Instructions to submit the completed application is at the following link: https://www.youtube.com/watch?v=43_l6uhmWjQ&feature=youtu.be

This authorization will not expire or change until a new FERPA Authorization Form is submitted.

 Student's Signature _____ Date _____

REGISTRAR USE ONLY		Comments: _____ _____ _____
PROCESSED BY		
INITIAL:		
DATE:		