

INTERNATIONAL STUDENT DEPARTURE FORM

Federal SEVIS regulations require students in F1/ J1 status to notify the International Student Service Center when they are completing or taking a leave of absence from their studies or program.

Name: _____ EMPL ID: _____
(Please Print)

E-mail: _____ Telephone: _____

Major: _____ Completion Date: _____/_____/_____
Month Day Year

Degree Sought: _____ Bachelor's
_____ Master's
_____ Other

Place an "X" next to the option that best indicates your reason for departing from the College:

- _____ Graduation: I will not be applying for Optional Practical Training (OPT).
- _____ Completion of Program: I will not be applying for Optional Practical Training (OPT).
- _____ Termination of Studies/Withdrawal/Leave of Absence*
*Please provide an explanation of why you will be ending your studies prior to completion of program: _____

I plan to return to my home country _____ Date of Departure: _____/_____/_____
(Please provide with this form a copy of your flight ticket) Month Day Year

Forwarding Address: _____

If you will be graduating, you must also attach the Receipt for Graduation obtained from the Registrar's Office, which states your intention to graduate.

For Office Use Only:

ISSC Action: _____ Date: _____ DSO Initials: _____

**PLEASE RETURN THIS FORM AND ATTACHMENTS TO THE INTERNATIONAL STUDENT SERVICE CENTER
151 East 25th Street, Box H-730, New York, NY 10010**